Addendum to the EMSC 2023 Implementation Manual for State Partnership Grantees

This document provides a detailed summary of revisions made to the Implementation Manual distributed to EMSC SP Program Managers on August 11, 2023:

Page Number	Page Section/heading	Change(s)	Rationale for Change(s)
0	Cover	**Moved:** Revision date **to** lower right page of cover	Quicker visibility of revision date
8	National EMSC Performance Measure purpose	**Updated:** "composed" **to** "comprised"	Grammar correction
9	Note	**Updated:** "these performance measures within the establishment of state mandates and statutes." **to** "establishing state mandates and statutes related to these measures."	Plain language
11	Table 1: Summary of Changes	**Updated** "Pending" **to** "Not Applicable"	These performance measures will not be in the DGIS forms, therefore and EMSC number will not be available
16	Data Collection Through Survey and Assessments	**Removed:** The EDC TA Liaison can assist EMSC Program Managers with accessing the results of the report at any time.	Moved to this section to Methodology to reduce redundancy and increase clarity
17	PPRP Assessment	**Updated:** "calls" **to** "or similar emergency calls"	Language consistency and clarification
18	EMS for Children Survey	**Updated:** "transporting and non-transporting" **to** "all" **Updated:** "calls" **to** "or similar emergency calls"	Language consistency and clarification
	Data Collection Through Grantee Performance Report	**Updated:** "are" **to** "is"	Grammar
19	Data Confidentiality	**Updated:** "All data collected and warehoused by the EDC are subject to the contents of data use agreements, which specify the type of data that can be shared publicly, used for research, and used for national and internal	Clarity in stating how the data will be protected. See highlighted context.

Addendum No. 2: November 1, 2023

		EMSC Program projects. The EDC staff is dedicated to protecting the names and contact information of individuals on the list of prehospital EMS agencies and hospital EDs, as well as any data that may compromise the integrity of the nation's prehospital EMS agencies and/or hospital EDs. This personal contact information is considered Personal Identifiable Information and is kept confidential and secure. It will not be sold. Personal contact information will be used solely for Federal EMSC Program initiatives to improve the delivery and quality of pediatric emergency care only. Research requests go through a rigorous examination process to ensure Institutional Review Board approval and other guidelines are followed." **TO** "All data collected and warehoused by the EDC ==are subject to the contents of the "EMSC Data Center Best Practices"== guide, which specify the type of data that can be shared publicly, used for research, and used for national and internal EMSC Program projects. The EDC staff is dedicated to protecting the names and contact information of individuals on the list of prehospital EMS agencies and hospital EDs, as well as any data that may compromise the integrity of the nation's prehospital EMS agencies and/or hospital EDs. This personal contact information is considered Personally Identifiable Information and is kept confidential and secure. ==This information is stored in CLMS and is only accessible by EMSC State Program Managers and the EDC and will not be sold or distributed.== Research requests go through a rigorous examination process to ensure Institutional Review Board approval and other best data practice guidelines are followed."	
23	Federal EMSC Program Expectations	**Updated:** "implment" **to** "implement"	Spelling correction
	All Standardized Programs Should:	**Updated:** Bullets **Removed:** "as designed by the EMSC State Partnership Program" **Removed**: "technical report" **Updated:** "develop" to "have:"	Language correction for better clarification

Addendum No. 2: November 13, 2023

	Established Standardized Programs Should:	**Updated** "hospitals formally recognized by the State Partnership Program" **to** "EDs formally recognized by the program." **Added** "(page 22)" after "annual targets." **Updated** "Complete the following (effective performance period beginning April 1, 2024): CLMS annually to reflect each hospital formally recognized by the EMSC State Partnership Program (the EDC will provide the Federal EMSC Program with the updated CLMS) **to** "Update CLMS annually (effective performance period beginning April 1, 2024) to reflect each hospital formally recognized (the EDC will provide the Federal EMSC Program with the updated CLMS) **Updated** "NPRP Assessment" to "Work towards completing the NPRP Assessment."	Plain language and clarity
24	Data Collection Requirements	**Updated:** "are" **to** "is" **Updated:** "to include" **to** "including the"	Plain language, grammar, clarity
	Supporting Documentation	**Removed:** "A list of hospitals participating in the standardized program and their corresponding categorization, recognition, or designation level **Updated:** "Examples" **to** "Supporting documentation"	Language No longer needed; EDC will provide list to HRSA as the CLMS is updated; clarity
25	Action Plan Recommendation	**Updated:** "page 73" **to** page 74"	Correction
	Phase 1: Research and Planning	**Updated:** Bullets **Removed:** "Develop a process to" **Updated:** "EIIC TA Liaison" **to** "EIIC Support Specialist" **Updated:** "stakeholder" **to** "partners"	Plain language and clarity
	Phase 2: Development	**Updated:** Bullets **Removed:** "Develop a process to:" **Moved:** "Review current standardized model programs. For a list of model programs, consult with the HRSA Project Officer" to last bullet under Phase 1 **Updated:** "Choose" **to** "Based on the review of other programs, choose"	Clarity
26	Phase 3: Process	**Added**: "Plan" after "Process:" **Removed:** "Develop a process to:" **Updated:** Bullets	Clarity
28	Significance of Measure	**Updated:** "individual(s) need not be" **to** "individuals do not need to be"	Clarity
29	Significance of measure	**Removed:** "It has been demonstrated that the more an organization invests in PECC activities, the more likely the organization is to achieve a high level of readiness"	Repetitive concept

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30	Data Collection Methods and Requirements	**Updated:** If a state has entered hospitals in the CLMS, from the excluded list above, these entries will not be included in performance measure calculations." **to** "States may include these types of hospitals in CLMS"	Plain language and clarity
	Supporting Documentation	**Removed:** The EDC TA Liaison can assist EMSC Program Managers with accessing the results of the report.	Clarity and elimination of repletion. Moved to the Methods section
31	Action Plan Recommendation	**Added**: "Requirements" **to** *Standardized Program* heading	Clarity
33	Data Collection Methods and Requirements	**Updated:** "EHB exclusion criteria include the following" **to** "Performance measure calculation exclusion criteria:" **Updated:** "If a state has entered hospitals in the CLMS, from the excluded list above, these entries will not be included in performance measure calculations" **to** "States may include these types of hospitals in CLMS."	Plain language and clarity
34	Supporting Documentation	**Removed:** The EDC TA Liaison can assist EMSC Program Managers with accessing the results of the report.	Clarity and elimination of repletion. Moved to the Methods section
	Action Plan Recommendation	**Updated:** "Actual weight should be" **to** "Ensure the actual weight is" **Removed:** "within Guidelines" under guidelines heading **Added:** "changes that could be considered:" after infrastructure heading **Added:** "Only" after "kilograms" under *Infrastructure* heading	Plain language and clarity
35	Education and Implementation	**Removed:** "Create Poster in Triage area" **Updated:** "the care team" to "care teams"	Clarity and grammar
	Standardized Program	**Added:** "requirements" after *Standardized Program* heading. **Updated:** "Ensure a disaster plan is included in the hospital recognition criteria" **to** "Ensure the elements of weighing and recording pediatric patients' weight in kilograms only is included in the hospital recognition criteria"	Clarity
36	Significant of Measure	**Updated:** "the hospital's disaster plan" **to** "hospital disaster plan"	Clarity and grammar

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37	Data Collection Methods and Requirements	**Updated:** "EHB exclusion criteria include the following" **to** "Performance measure calculation exclusion criteria:" **Updated:** "If a state has entered hospitals in the CLMS, from the excluded list above, these entries will not be included in performance measure calculations" **to** "States may include these types of hospitals in CLMS."	Plane language and clarity
38	Supporting Documentation	**Removed:** The EDC TA Liaison can assist EMSC Program Managers with accessing the results of the report.	Clarity and elimination of repletion. Moved to the Methods section
	Action Plan Recommendations	**Updated:** "resources" **to** "resource centers" **Added:** Standardized Program Requirement: Ensure a disaster plan is included in the hospital recognition criteria	Clarity
40	Federal EMSC Program Expectation	**Removed:** "Guidance must include" **Updated:** "Facility" **to** "an agency" **Updated:** "as designated by the EMSC State Partnership Program" **to** "and" **Updated:** "Program criteria should be based on the 'Pediatric Readiness in Emergency Medical System' join policy state" **to** "Be based on the join policy statement, 'Pediatric Readiness in Emergency Medical System.'" **Removed:** Collaboration with subject matter experts	Clarity to specific requirements
41	Established Standardized Programs Should:	**Updated:** Bullets **Added:** "Include" before "a verification process" **Updated:** "Complete the following (effective performance period beginning April 1, 2024): CLMS annually to reflect each prehospital EMS agency formally recognized by the EMSC State Partnership Program (the EDC will provide the Federal EMSC Program with the updated CLMS)" **to** "Update CLMS annually (effective performance period beginning April 1, 2024) to reflect each prehospital EMS agency formally recognized by the program (the EDC will provide the Federal EMSC Program with the updated CLMS)" **Updated:** "PPRP Assessment" **to** "Work towards completing the PPRP Assessment"	Clarity to requirements
	Data Collection Methods and Requirements	**Updated:** "to include" **to** "including the"	Plain language and clarity

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	Supporting Documentation	**Removed:** "A list of prehospital EMS agencies participating in the standardized program and their corresponding categorization, recognition, or designation level" **Updated:** "examples" **to** "Supporting documentation"	EDC will provide the Federal EMSC Program with a list based on the updated CLMS
42	Action Plan Recommendations	**Updated:** "page 76" **to** "page 77" **Added:** "agency" after EMS **Removed:** "Develop a process to:" after *Phase 1: Research and Planning*	Plain language and clarity to specific requitements
	Phase 1: Research and Planning	**Updated: "**EIIC TA Liaison" **to** "EIIC Support Specialist" **Removed:** "prehospital" after "state's" **Added:** "(e.g., trauma)" after "verification programs"	Correction of term and clarity
	Phase 2: Development	**Added:** "prehospital" before EMS agency **Moved:** first bullet of *Phase 2* "Review current standardized model program. For a list of model programs, consult with the HRSA Project Office" **to** the last bullet of *Phase 1*. **Updated**: "Work on establishing a prehospital EMSC" **to** Work on increasing the number of EMS agency" **Removed:** "Collaboration with subject matter experts"	Correction of terminology
43	Phase 2: Development (continued)	**Removed:** "Collaboration with emergency departments, to provide pediatric readiness across the care continuum"	Removed language due to inability to track
	Phase 3: Process Plan	**Removed:** "Develop a process to include:" **Updated:** "frequency of and cycle for when" **to** "frequency and cycle of when" **Removed:** "of" before "the program"	Clarity and grammar
	Phase 4: Pilot	**Added:** "program" after" pilot" **Updated**: Hyperlinked "EIIC Resources" **Removed:** "program" before "verification process" **Updated:** Bullets	Clarity
44	Phase 4: Pilot (continued)	**Removed:** "Utilize the PPRP checklist and joint policy statement guidelines in program requirements" **Updated:** Bullets	Reduce confusion and/or limit unnecessary steps
	Phase 5: Formal Recognition	**Removed:** "Develop a process to:" **Added:** "guidelines and" after "program"	Clarity
46	Significance of Measure	**Updated:** "States. But because the call volume I slightly variable" **to** "States. However, due to call volumes being highly variable," **Removed**: "the" before "responding EMS"	Clarity

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47	Significance of Measure (continued)	**Updated:** Hyperlink on "Pediatric Readiness in Emergency Medical Systems"	Link correction
49	Supporting Documentation	**Removed:** "for this performance measure" **Removed:** The EDC TA Liaison can assist EMSC Program Managers with accessing the results of the report.	Clarity and elimination of repletion. Moved to the Methods section
	Action Plan Recommendations	**Moved:** last bullet under *Marketing and Recruitment* "Work with prehospital EMS agencies to develop PECC onboarding materials and process" **to** first bullet under *Establish and Maintain a PECC Network* **Removed:** "of" before "high-quality"	Clarity
44	Significance Of Measure	**Updated:** Hyperlink to "Emergency Care for Children: Growing Pains"	Link correction
47	Action Plan Recommendation	**Removed:** "Develop a process to:" after Planning and Outreach and Education and Implementation **Added:** "agency" after "prehospital EMS" **Updated:** "Create a pediatric training equipment program for prehospital EMS agencies to access pediatric resources" **to** "Create a pediatric equipment lending program for prehospital EMS agency use"	Clarity
50	Significance of Measure	**Updated:** hyperlink	Error in link
52	Supporting Documentation	**Removed:** "for this performance measure" **Removed:** The EDC TA Liaison can assist EMSC Program Managers with accessing the results of the report.	Clarity and elimination of repetitive words. Moved to the Methods section
	Planning and Outreach	**Removed:** "Developed a process to:"	Clarity
	Education and Implementation	**Removed:** "Developed a process to:" **Added:** "agency" after "EMS" **Updated:** "training equipment program for prehospital EMS agencies to access pediatric resources" **to** "equipment lending program for prehospital EMS agency use"	Plain language and clarity
53	Significance of Measure	**Added:** "considerations" **after** "following" **Removed**: "with considerations", "considerations for", and "of considerations" in each bullet	Clarity and reduction of repetitive words
54	Supporting Documentation	**Removed:** "for this performance measure" **Removed: "**The EDC TA Liaison can help the EMSC Program Manager with accessing the results of the report."	Clarity and elimination of repetitive words. Moved to the Methods section

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55	Action Plan Recommendations	**Updated:** "resources" **to** "resource centers" **Updated:** "Connecting" **to** "Connect" **Updated:** "Reaching **to** "Reach"	Clarity
56	State Target	**Updated:** "100% of states have a" **to** "Have at least one" **Removed:** "by 2027"	Better clarification of state target
57	Federal EMSC Program Expectation	**Removed:** "Manager" after EMSC Program **Removed:** "and equal" after "indispensable" **Updated**: "Activity examples" **to** "Example activities"	Clarity
58	Action Plan Recommendations	**Added:** "A family representative is one of the eight required core members of all State EMSC Advisory Committees and is a member of the national Family Advisory Network (FAN)." Before "The State EMSC Advisory Committee" **Added:** "Any parent, legal guardian, caregiver, current or former EMS practitioner, clinician, or other person with an interest in improving pediatric emergency care can serve as a Family Representative. There is no requirement for formal training or a specific knowledge base." Before "They should be willing to familiarize themselves." **Updated:** "Family representatives should be" to "They should also be" **Updated:** "their EMSC support team" to "EIIC's Advocacy Domain Family Advisory Network (FAN) support staff"	Clarity and more descriptive
59	Action Plan Recommendation (continued)	**Added:** "FAN" before "steering committee"	Clarity
62	Federal EMSC Program Expectations	**Updated:** "composed" **to** "comprised"	Grammar
63	Supporting Documentation	**Updated:** "HRSA" **to** "the Federal EMSC Program"	Clarity
64	Full-Time EMSC Program Manager	**Added:** "FTE" after "full-time" **Removed:** "brainstorming" before "solutions" in second bullet **Removed:** "with these individuals" after "solutions" in second bullet	Clarity
66	Data Collection Methods and Requirements	**Added:** hyperlink to "HRSA Project Officer" **Updated:** "nine" **to** "eleven"	Clarity and correction
	Supporting Documentation	**Updated:** "HRSA" **to** "the Federal EMSC Program"	
	Action Plan Recommendation	**Updated:** "program managers" **to** "EMSC Program Manager"	Clarity

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		Removed: "to meet this performance measure"	
67	Action Plan Recommendation (continued)	**Updated:** Bullets Updated: "program managers" **to** "EMSC Program Managers" **Added:** "National Association of EMS Physicians" as the last bullet	Clarity
69	Definitions	**Removed:** "prehospital EMS agency" from *EMS Board or Advisory* **Updated:** "prehospital transporting and non-transporting" **to** "all" from *EMS for Children Survey* **Removed:** hyperlink from "EMS practitioner/clinician" **Added:** "(EMT)" after emergency medical technician from *EMS provider* **Removed:** "among others" from *EMS Provider* **Added:** "Learn more about EMS here" with hyperlink to *Emergency Medical Services (EMS)* **Moved:** acronym link to last page of definition	Clarity
70	Definitions	**Updated:** "Federal" to "State Partnership" in *EMSC Program Manager* **Added:** "and technical report" after policy statement to *National Prehospital Pediatric Readiness Project (NPRP)*	Clarity and correction
71	Definitions	**Added:** "and prehospital EMS agencies" **to** after "capabilities of hospitals" **to** *Standardized Program* **Removed:** "(i.e., does not have to be mandated by the state) from *State EMSC Advisory Committee*	Clarity
76	Hospital Data by Geographic Distribution	**Added:** "Number of children served during the reporting period by prehospital EMS agencies recognized through a statewide, territorial or regional standardized program that are able to stabilize and/or manage pediatric emergencies. (If an exact number cannot be obtained, your best estimate is fine.)"	Additional data collection missed
81	Elements	**Updated:** "four or more" **to** "at least four"	Clarity
102	Elements	**Updated:** "four or more" **to** "at least four"	Clarity

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